

Parish Finance & Pastoral Council Meeting Minutes
Tuesday, May 9, 2017
6:30 Mary, Queen of Peace Room

Attendance: John Klinzing, Jim McNally, Luann Steffen, Dan Schirmer, Sue Philippi, Rich Halfmann, Joe Zenk, Bill Atkinson, Rich Greuel, John Leibham, Mandy Ehlenbeck, Paula Pethan, Jim Burnett, Tom Fleming, Linda Escher, Jon Berchem, Kim, Mary Ann Diet

Joint Session

Opening Prayer led by Joe Zenk

Discussion of Capital Campaign:

Sent approximately 530 capital campaign cards out to parish members. Received 82 responses as of 5/9/17; 71 indicated their financial support. Overwhelming response in favor of Option 2. Response card comments included frustration with amount of proactive saving, extravagance of A/C, deprioritize bathroom updates, desire to maintain the buildings instead of tearing them down.

Endowment fund:

Endowment committee is looking to transfer portion of endowment funds to Catholic Foundation (diocese entity) for enhanced investment offerings. John Leibham proposed a portion of the funds transfer to Catholic Foundation a portion continue to be managed in the St. Francis Xavier investment program. Jim Burnett made a motion to follow John's recommendation. Dan Schirmer seconded the motion, motion carried.

Rectory appraisal was completed by Jim Dhein. The appraisal returned a value of \$142,500.

Diocesan capital campaign update:

Submitted request to the bishop for capital campaign, including financials and bid information. The letter was well received and produced some follow up questions. The capital campaign request is on the bishop's desk and phases of the project will be likely be approved. Priority of heat for fall winter will dictate Phase 1. Phase 2 will likely be roofing improvements and subsequent phases may feature bathroom and kitchen improvements based on pledge responses. Will need to show 50% in cash and pledges to move forward with Phase 1 (\$80,000).

Contractor update:

John Klinzing took the councils through a review of the contractor proposals. State plan approval will be a requirement for the project and will add on additional time. Submitted bids were similar. Tom Fleming made a motion to move forward with lowest bid, Jim Burnett seconded. Motion carried.

Automatic fund transfer – Finance council will investigate possibility of electronic payments for the capital campaign and stewardship. Liturgical press offers a We Share program.

Capital Campaign Kick Off will take place the weekend of 6/17, 18. A marketing committee is being assembled to create theme and materials.

Willowdale inquired about a rental charge for two days a week from 9-3. Finance committee will discuss.

June meeting will also be a joint meeting with Parish Finance and Pastoral Council members meeting in Mary, Queen of Peace.

Pastoral Council

Paula Pethan made a motion to approve March meeting minutes, LuAnn seconded, motion carried.

Youth Ministry:

Sue Phlippi is stepping down from her Faith Formation position. Vacancy still exists for Youth Ministry position. Opportunity to hire for a full-time position with time divided across Youth Ministry and Holy Rosary Faith Formation. A committee was assembled to draft a job description for the potential full time position.

Joe or Jon will provide update to Willowdale on improvement projects that may interfere with building use.

Pastoral Council seats:

John Leibham's term on Parish Council will come to a close. Current council members will contact potential candidates for open seats.

Closing prayer led by Jon Berchem.

Secretary,
Mandy Ehlenbeck