

HOLY ROSARY FINANCE COUNCIL
MEETING MINUTES
OCTOBER 18, 2016

Finance Council Members Present: Chairman, John Klinzing, Rich Halfmann, Mary Ann Dietz, Paula Pethan, Jim Burnett and Dan Schirmer. Staff Present: Joe Zenk, Deacon Pat Knier and Sue Phillipi. Building and Grounds Committee representative, Jim McNally.

The meeting was called to order by John Klinzing.

Deacon Pat Knier led us in prayer.

The minutes of the September 20, 2016 meeting were reviewed with Jim Burnett noting the change being made as to the spelling of Fr. Girotti. With that correction, on motion by Mary Ann Dietz and seconded by Dan Schirmer, the minutes were approved and passed unanimously.

The August and September Financials were reviewed and approved on a motion by Jim Burnett and seconded by Dan Schirmer.

Buildings and Grounds Report.

We have a Pethan/Kohlman proposal through the committee on the heating system which comes in three phases - kitchen, school and the gymnasium. They total approximately \$105,000.00. We are still awaiting the bill for repair from MTI but expect it not to exceed \$1,500.00. The good news is they did not find the leak but found condensation. We have an old system that we know is going to fail and requires replacement.

On this issue, John Klinzing is going to write up specifications so that we can firm up the Pethan/Kohlman proposal and obtain a proposal from Mannenbach. Motion by Dan Schirmer to endeavor to obtain at least three quotes. John Klinzing suggested the builder's exchange. Motion passed.

Under our plan, we have budgeted \$17,000.00 for capital improvements in our 2016-2017 fiscal year. If we were to do the kitchen first, that would be \$35,000.00. We recognize the three zones (kitchen, school and gymnasium), with the kitchen having the most urgency. John will be bringing this up at the annual meeting this Sunday, October 23, 2016, and indicate we are looking at the total bill.

Discussion regarding the doors to the school near the west parking lot. Jim McNally had an estimate from Tri City Glass & Door. Discussion regarding Tri City Glass & Door. We are proposing weather stripping at not only the school but also the doors in the church. The billings would total \$913.00. The committee was concerned about "the additional insurance requirements not included". Motion by Dan Schirmer and seconded by Mary Ann Dietz to approve the proposal of Tri City Glass & Door but make sure we receive their certificate of insurance demonstrating they are insured but we are not requiring the additional insurance requirements given the type of work.

Discussion regarding the rectory. Jim McNally has a proposal from Pam Petrie to paint the bottom level for \$1,200.00 with the parish providing the paint. He had a prior proposal of \$3,500.00 from Crown Services. We would note the curtains have been removed, but the carpet still needs cleaning. Motion by Jim Burnett and seconded by Dan Schirmer to approve the proposal of Pam Petrie.

On the issue of the painting, we would like to get the walls scrubbed. Sue will have a request in the bulletin for volunteers. Paula Pethan mentioned she can have some high school volunteers if necessary.

New Business.

The annual report was reviewed. Note the demographics of giving were discussed and of concern to the parish and the finance committee. It is noted that Sue Phillipi did a very good job in providing the annual report.

Discussion regarding organ. Joe Zenk reported the organ has gone down. Joe called the technician who has looked at the situation and he indicated we would probably be throwing good money after bad and we could spend \$1,000.00 with no guarantees of whether it would work and for how long. We have all concluded it is not wise to put more money into the existing organ and that a new organ would cost something in the area of \$55,000.00. We have invested in the Clavinova which is performing wonderfully and has more capacity than is being used. We have a very good sound system.

John Klinzing is going to bring this issue to the parish at the annual meeting of October 23, 2016. The problem we have as a finance committee is that it is difficult to suggest we try to take on a capital project of a new organ of \$55,000.00, when we are asking the parish to take on a project of the heating system which is absolutely necessary at about \$120,000.00, but we will see what the parish indicates at the annual meeting and discuss it further.

Other Business.

Sue Phillipi brought up the issue of testing the boiler system to comply with the state requirements. Jim McNally will get in touch with Jeff Ditter and have Ditter Plumbing do the necessary testing.

Next Meeting - November 15, 2016 at 6:30 P.M. at Holy Rosary

Respectfully submitted,
Jim Burnett
Acting Secretary