

HOLY ROSARY FINANCE COUNCIL
MEETING MINUTES
NOVEMBER 15, 2016

Finance Council Members Present: Chairman, John Klinzing, Rich Halfmann, Tom Fleming, Paula Pethan, Jim Burnett and Dan Schirmer. Staff Present: Joe Zenk, Deacon Pat Knier and Sue Phillipi. Building and Grounds Committee representative, Jim McNally.

The meeting was called to order by John Klinzing.

Deacon Pat Knier led us in prayer.

Old Business

Discussion of the October minutes. Clarification requested from Tom Fleming as to the specifications that are being completed regarding the heating system which John Klinzing indicates he is still working on.

Discussion regarding the organ conversation at the annual meeting. Cost new versus used and organists that we have available to play the organ which will be discussed later in the agenda.

Motion by Dan Schirmer and seconded by Jim Burnett, to approve the October, 2016 minutes which passed unanimously.

Discussion regarding the October financials. There was discussion regarding the clarification of the credit on the Bishop's Appeal which currently shows a liability of something in excess of \$90,000.00. The latest payment has been made by Sue Phillipi on behalf of the Parish. Joe Zenk will get a clarification from the diocese that provided we meet the expected payments, we receive a 25% discount on the balance.

Buildings and Grounds

Jim McNally gave the following report:

- The rectory is painted and Crown Services will be cleaning the carpet.
- They are looking into Focus on Energy regarding the lighting.
- The draperies have been disposed of. Discussion as to blinds versus drapes.
- The gymnasium roof has been patched but needs repair badly. A quote to repair has been received from Altitude Roofing of approximately \$40,000.00.

Motion by Dan Schirmer and seconded by Jim Burnett that the Buildings and Ground Committee have authority to purchase LED light bulbs for replacement purposes.

The wireless headset for Fr. Girotti has been ordered and he will have his own pack.

Extensive discussion regarding the heater/boiler/financing issues.

New Business

Discussion had regarding the two big ticket items we are facing in the parish at the present time that being the heater/boiler system and the gymnasium roof and discussion regarding including them both in a financial fund-raising campaign.

We have a quote from Mannenbach of \$120,000.00 on gas furnaces without electrical and a quote from Pethan/Kohlman that is something less without electrical. It is agreed that we have to get some electrical costs that we put into this equation and Jim McNally will check with Four Seasons Electric to get a quote.

Discussion regarding the requirement of the diocese that we receive a proxy or their approval which would include certain steps including a town hall meeting.

Significant discussion regarding the fact that with the electrical, our heating system could be running as much as \$150,000.00 and with a new roof on the gymnasium, we are approaching \$200,000.00. The finance committee agreed that we need a financing capital campaign.

Discussion regarding the handling of the campaign and the fact that a professional in campaign fund-raising or someone with some experience in campaign fund-raising is required. Joe advised the committee that Denise Deibele headed up the financial campaign for St. Peter and Paul in Kiel. Although we couldn't expect her to head up a Holy Rosary campaign, Joe is going to check with her on her availability for a special meeting in December. The intent is that Joe would get dates that Denise Deibele is available and communicate those to the parish council and the finance committee. We would have a joint meeting of the parish council and the finance committee to discuss a financial campaign and receive the advice and consultation from Denise Deibele with the intent that we have to move ahead with a financial campaign given our significant issues with the heating system and the gymnasium roof.

Discussion regarding the organ and its potential replacement in the church. Deacon Pat had discussions with an organ seller as did Sue Phillipi. Issues regarding a used unit for \$18,000.00 to \$20,000.00 that is 20 years old and further discussions regarding a new unit that would be more. Discussions regarding potential organists to play the organ. Joe has been, as suggested at the annual meeting, contacting close parishes regarding the availability of an organ. He has a lead on one in Kaukauna and will check it out further but we all acknowledge that finances are tough.

Miscellaneous Issues

Sue Phillipi brought up the issue of an employee in the parish who is in need of applying for health insurance. The employee works 30 hours per week or 75%. Sue has checked with the diocese and the diocese does offer the insurance for employees of parishes. There are three levels of cost on the types of health benefit plans available. After discussion, a motion by Tom Fleming and seconded by Dan Schirmer that the parish will set a policy of offering to parish employees to pay 80% of the cost of the middle level plan for benefit eligible employees but that although the parish would pay 80%, the employee's hours as compared to 40 hours a week will determine the final percentage that

the parish will pay and in the case of an employee working 30 hours per week, the parish would initially commit to 80% of the middle plan cost, but the employee, being a 75% employee, would have to pay 25% of that 80%. Motion passed unanimously.

Issue that the pillows at the rectory are in bad shape. The ladies doing the remedial work at the rectory and specifically Chris Schirmer are authorized to remove and dispose of the pillows and purchase six medium cost pillows. Motion by Tom Fleming and seconded by Jim Burnett and passed unanimously.

Meeting adjourned.

Next Meeting - January 17, 2017 at 6:00 P.M. St. Ann

Respectfully submitted,
Jim Burnett
Acting Secretary