

HOLY ROSARY PARISH COUNCIL AND
HOLY ROSARY FINANCE COUNCIL
MEETING MINUTES
SEPTEMBER 19, 2017

A joint meeting was held with the Holy Rosary Parish Council and the Finance Council.

The meeting was opened by Deacon Pat Knier with a prayer.

Erica Kuhn Nelson was welcomed as a new member of the parish council.

An annual meeting date was tentatively set for October 29, 2017 after the 10:00 A.M. mass.

Capital Campaign

Approximately \$256,000.00 has been raised which does include the \$23,000.00 from the Future Improvements Account. We have approximately \$150,000.00 to \$160,000.00 in-hand which will avoid any borrowing for the heating system which is in the process of installation.

Discussion regarding the contributions coming from approximately one-third of the parish. We have 550 total parishioners. About 200 of the parishioners give less than \$100.00 annually. It was concluded that we need to reach out to those that have not given. A letter will be sent from the parish office to all members of the parish who have not contributed anything. Once that letter is sent and a period of time is given for responses, the thought is that we will identify those parishioners who have given on a regular basis but have not given to the capital campaign and the discussion will then be had toward personal contact with those families/individuals.

New Business

Joe Zenk discussed the regional discipleship gatherings that we all received emails on. The parish committees including Parish Council and Finance Council are encouraged to attend. Next year there will be seminars/gatherings at all parishes sponsored by the Diocese.

Joe brought up the issue of the Sister Parish idea to which he had received an email. We already have involvement with the parish in Honduras. It was thought this could be a possible expansion but will be discussed further in the future.

Lindsay Schultz has been hired as faith formation and youth ministry coordinator beginning September 20, 2017. Very good for all three parishes.

The 2017-2018 schedule was disseminated.

FINANCE COUNCIL MEETING
SEPTEMBER 19, 2017

Finance Council Members Present: Chairman, John Klinzing, Mary Ann Dietz, Rich Halfmann, Tom Fleming, Paula Pethan and Jim Burnett. Staff Present: Deacon Pat Knier and Joe Zenk and Jim McNally of the Building and Grounds Committee, Herbie Schreiner of the Cemetery Committee.

Motion by Tom Fleming and seconded by Mary Ann Dietz to approve the minutes of the June meeting. Motion passed unanimously.

We reviewed financials through August, 2017. Sue did provide us with the April/May, May/June and June/July summaries as of September 16, 2017. We did spend time on the May/June summary as revised on September 16, 2017 given the fact it gives us our year-end figures which we believe demonstrates a net profit of \$14,603.02. However, the Finance Council feels the need to reconcile the income and expenses particularly in light of the capital campaign and make sure that capital campaign income and capital campaign expenses are not included in the parish year-end statement of income versus expenses to determine that profit but is kept separately. It is believed this is reconciled under "other" at the last page of the May/June account summaries.

This will be discussed further at the October meeting and at that time, we will take up the year-end accounting and formalize and finalize the annual report as well as taking up July, August and September financials and approval of the same. For these reasons, the financials were tabled.

Sue was not available for the meeting. It was noted that the capital campaign, which has been an absolute success, has taken a lot of time from the parish office and particularly of Sue. After significant discussion, it was agreed that we would request that Sue have a draft of the annual report to all members of the finance committee by October 8, 2017. Emails can then be exchanged and modifications can be made and we can then review the annual report at our next scheduled finance meeting of October 17, 2017.

The annual meeting will be moved to Sunday, November 12, 2017, following the 10:00 A.M. mass.

Cemetery Committee

A presentation was made by Herbie Schreiner on behalf of the Cemetery Committee. They have lost about \$14,000.00 in the last five years. The expenses are exceeding the income. Herbie presented the following:

- The lots will stay at \$300.00.
- Regular burial fee at the cemetery will be \$300.00.
- Cremations which are presently \$200.00 will be \$300.00 equal to the cemetery fee plus the additional fee for additional costs with cremations of \$300.00 for a total of \$600.00 for a cremation.

- There will be an additional charge of \$50.00 on any burial/funeral service on a Saturday and an additional charge of \$100.00 on any burial/funeral service on a Sunday.

Motion by Jim Burnett and seconded by Rich Halfmann to approve the Cemetery Committee's recommendations as set forth above.

Building and Grounds

Report given by Jim McNally and Rich Halfmann. In summary, the gas meters are in and the refrigerator in the kitchen required a new compressor. It was replaced for \$695.00 with Paul Pethan and Pethan Heating and Refrigeration Services giving the parish a significant break on the cost. A thank you letter will be generated from the parish office.

The walk-in cooler needs repair.

Fertilizing weed and feed is being handled.

As to the gym entrance, the concrete work will be contracted with Concrete by Bernie for \$3,350.00. Although that bid was slightly higher than the additional bid we had, Concrete by Bernie provides thicker concrete and it is felt to be the better bid to accept. There will be an additional cost of \$300.00 to \$400.00 for top soil. On motion by Jim Burnett and Tom Fleming, the bid by Concrete by Bernie and the top soil will be proceeded with by the Buildings and Grounds Committee.

With regard to sealing and striping the school parking lot, a bid of \$2,695.00 will be accepted which will include the striping from Appleton Asphalt Repair. Motion by Jim Burnett and seconded by Tom Fleming.

Scrip Update

BMO Harris Bank will not handle the scrip. Premier Financial will handle the scrip. We will work through Premier Financial. Our bank and deposit accounts will be reviewed in the future as to maintaining them at BMO or moving them to Premier Financial.

Plan to increase financial giving was reviewed by Joe. We need to be pro-active and will try to look for ways to be pro-active. Amanda Ehlenbeck of the Parish Council is looking into the issue of paying capital contributions and stewardship contributions by credit card and other means such as PayPal. When Amanda provides that to the Parish Council, it will be provided to the Finance Council as options available.

The meeting was adjourned by Chairman John Klinzing.

Respectfully submitted,
Jim Burnett
Acting Secretary