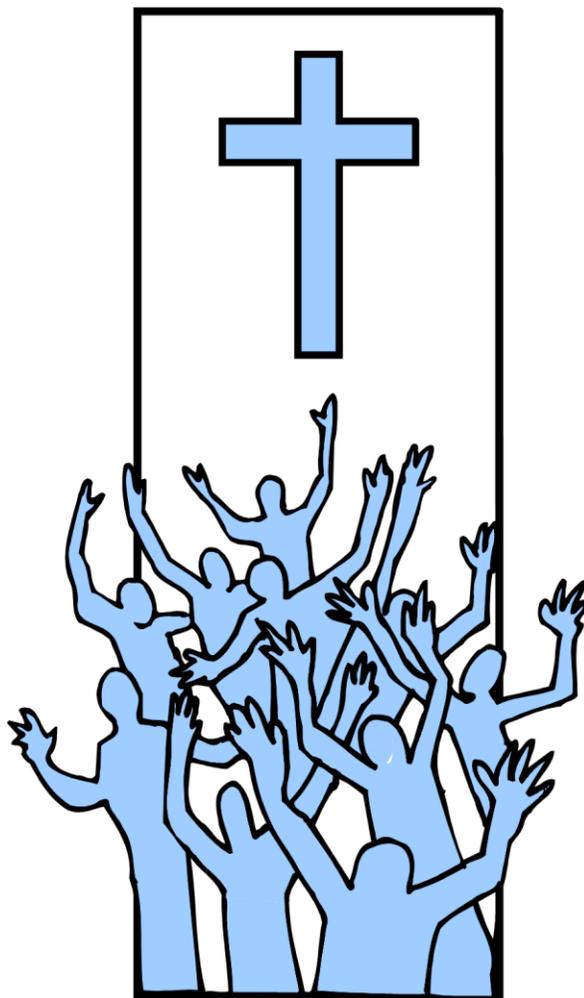


2016-2017

Faith Formation Handbook



Holy Rosary Parish

New Holstein, Wisconsin

The Mission of the
Faith Formation Department of Holy Rosary Parish
is to offer the youth of our parish
an opportunity to encounter Christ,
grow in their personal relationship with Him
and to learn about our Catholic faith.



From Our Pastoral Leader...

Greetings in our Lord, Jesus Christ!

I'm grateful for your investment in the faith life of your child. Thank you for trusting us to partner with you in these efforts. We will do the very best we can to provide your child with sound, Catholic teaching, helping them to be formed as young disciples. There are few things we do at our parish more important than this.

I'm also grateful to Sue Philippi for continuing to show leadership in this area. This will be her third year as our Faith Formation Coordinator and I've been very pleased with the creative work she has done in this position. I certainly hope you agree. It is our sincere hope and desire to create an excellent program for your loved ones – one that will help them grow in their faith and further fall in love with Jesus Christ and His Church.

For the past two years I've asked Sue to focus closely on helping tie our children to the Sunday Eucharist as well as helping give parents some tools they can use to help catechize and root their children in the faith within their home. This year is no exception. To me, these are two of my top priorities within our Faith Formation Program. Sue continues to come up with creative ways to do this and I look forward to seeing how they speak to you and your family.

May God bless us all this year as we continue our journey in giving our hearts and minds over to Christ.

In Christ,

Joe Zenk



Dear Parents/Guardians,

Welcome back to this new Faith Formation year. I look forward to working with you and your children as we continue on this faith journey together.

Your support of the children and our program is very important for their success. Please take the time to sit down with your child(ren) and review the material they bring home and/or talk to them about what their lesson was for the week. Maybe you'll learn something you did not know.

We have many opportunities throughout the year for you to assist us in some kind of volunteer opportunity. We all are busy, but your children are only young once. Please consider helping out when needed. Various areas include our Advent and Lenten Family Nights, the Potato Pancake Supper and the food drive.

Please do not hesitate to contact me at anytime if you have any questions or concerns. I can be reached at the Faith Formation office at 898-9248, Parish Office at 898-4884 or at holyrosaryreled@gmail.com.

May the Holy Spirit continue to work in all of us guiding us on this journey - learning, serving and praising our God and his Son, Jesus Christ. My wish for all of you is that you be open to the workings of the Holy Spirit in your own lives. May this school year be a faith-filled year of fun, learning and service. May the peace of our Lord Jesus Christ be with you today and always.

Sincerely yours in Christ,

Sue Philippi
Faith Formation Coordinator
Holy Rosary Parish

PARENTAL INVOLVEMENT

To better enable us to evangelize each of your children we ask you to consider the following ways to work with us:

- **BECOME INVOLVED** Your active participation in the Faith Formation program, as well as in the larger parish community, is an invaluable witness to your children, that you believe your faith and worship community are important.
- **FOSTER THE DEVELOPMENT OF PRAYER** Children need to learn basic Christian prayers: The Sign of the Cross, the Lord's Prayer, the Hail Mary, the Act of Contrition, as well as the Glory Be. These are most successfully learned through doing: ***make prayer an important part of family life. Attend Mass regularly with children.*** Celebrate the liturgical seasons in your home (Advent, Christmas, Lent, Easter, and Pentecost).
- **COMMUNICATE** Throughout the year you will receive letters from your son's/daughter's catechist or our Faith Formation Coordinator. Please read and respond to the communication sent home. Please feel free to contact the Faith Formation Office at any time for any reason.
- **ATTENDANCE AND PUNCTUALITY** Class time is limited. Please be sure your children arrive for class on time. Notify our office, or your son's/daughter's catechist, before the beginning of class when you know he/she will not be attending the session on a given day or evening. Our catechists volunteer their time and efforts; please respect their time and efforts.
- **HOMEWORK** As with any learning opportunity, practice helps make us better at what we are trying to learn. The same goes for Faith Formation. There may be times when our catechists will be sending homework home to be completed for the following week. We encourage you to sit down with your child(ren) and go over the material.

Grades 1-8 will meet from 6:15-7:30 pm

Grades 9-11 will meet from 6:15-7:45 pm

Grade 12 will meet on Wednesdays from 6:30-8:00 pm



POLICIES AND PROCEDURES



➤ COST

Tuition for our Faith Formation program will be \$85 per child, with a tuition cap of \$235 per family. Confirmation students are \$52.50. There is a \$10.00 Sacramental fee for 1st Reconciliation/1st Eucharist. Scrip Tuition credits may also be earned to assist you with the tuition fees. There are payment options available for those in need. If you are in need of financial assistance, please contact the Faith Formation Coordinator. Cost should never be a reason to not have your children attend Faith Formation classes.

➤ SCRIP TUITION CREDITS

Scrip is an easy fundraiser our parish community has been participating in for many years. Parents in Divine Savior School and Holy Rosary Faith Formation Program can earn credits toward their tuition when Scrip is purchased from Holy Rosary. Scrip is gift cards, the same gift cards you can purchase at Piggly Wiggly, Kohl's, Mobil and BP gas stations, etc. When the parish purchases in bulk, we are able to purchase the cards at a discount from the merchants. Our parishioners then purchase the cards from the parish for face value.

Scrip is available after weekend Masses in the main wing of church, except holidays. Scrip is also available at BMO Harris Bank during banking hours or by calling Christy Schmitz at 898-9172. When purchasing scrip, please alert the scrip representative that you would like your purchase to be applied to your tuition credits. Friends and family members can also purchase scrip and have their purchase applied to your tuition credit. Any questions, please feel free to contact the office or ask any scrip representative after a weekend Mass.

➤ FAITH FORMATION SUNDAYS (AND MAYBE SOME SATURDAYS)

There is a link between what children learn in their Faith Formation classes and the Sunday Mass. Parents are the bridge to this link. To assist parents in this role, we are creating Faith Formation Sundays (and maybe a few Saturdays). All families in our Faith Formation Program are asked to bring their children to Mass specifically on these days to worship with the parish community. Students and their parents in assigned grades will be **required** to participate in various ministries at the Masses the students' grade is assigned. Please mark your calendars for these dates which are listed on the Faith Formation Calendar distributed to all families.

- **SACRAMENTAL PREPARATIONS** Although Sacramental Preparation for First Reconciliation and First Eucharist fall within the second grade, each student preparing for First Reconciliation and First Eucharist must have attended classes for at least one previous year at Holy Rosary or their previous parish.

➤ **COMMUNITY SERVICE**

As baptized Christians, we are called to serve. As with learning to read and write, we need to teach our youth about service to others. As part of their lesson on service, we will be requiring all students in Grades 7-11 to complete 50 hours of community service, 10 hours a year before Confirmation. We ask that one half of the hours be in service to the Church and the other half to be in an area in the community. If the service will be participating in a ministry during a Mass at Holy Rosary, the student is required to sign the sign-in book in the sacristy to get credit for the service when they turn in their Community Service Form. Community service forms are available in the Faith Formation Office or from the student's catechist. Forms need to be completed for each different type of service. The same form may be used for several dates of the same type of service (eg. Serving, ushering or greeting at Mass, working at the Food Pantry, etc). Forms can be returned to the Faith Formation Coordinator or to the student's catechist. If a student needs help finding an area of service, please contact the Faith Formation Coordinator. Encourage your child to start right away and not wait. Service can be a fun activity, waiting only makes it a chore.

Please Note – for those students in Grades 8-11, all students will be notified during the year how many community service hours they have turned into the Faith Formation Office.

➤ **ATTENDANCE**

All youth of Holy Rosary Parish in first through twelfth grade, who attend local public schools, are expected to participate in the Faith Formation Program and related experiences at Holy Rosary or one of our linked parishes of St. Ann, St. Anna or SS. Peter & Paul, Kiel.

All of our lessons build on one another. When a child misses a class, he/she misses information that is important for understanding other concepts later. Each class is important. If absences are necessary, please help your child complete the missed sessions at home so they better understand the next lesson.

➤ **CLASS DISMISSAL**

Students are free to leave once their class session has been released. With the traffic in the parking lot after classes, we need to make sure all children are safe. All students in grades 1-6 must be picked up by an adult/older sibling inside of the school building.

For those families who have a student in both the lower grades and high school, you may pick up all of your children at the same time. We will have a waiting area for those children who need to stay until the older student is finished. All children must be picked up by 8:00 pm.

➤ **CLASS CANCELLATION**

When New Holstein Public Schools are closed or close early due to inclement weather, Faith Formation classes for that day are also canceled. If bad weather conditions develop after school hours, your catechist will call and notify you regarding cancellation. If unsure, please call the Faith Formation office at 898-9248, but parents, please use your best judgment. Your safety and the safety of the children are foremost.

➤ **ABSENTEEISM**

If a student is unable to attend classes due to illness or another valid reason, please call the Faith Formation office at 898-9248 or your child's catechist. Attendance is the responsibility of parents. Therefore, the Faith Formation program as a courtesy, MAY call parents but it is not a basic responsibility to do so.

➤ **HOMEWORK**

Homework may be assigned from time to time to assist in the learning of our faith.

➤ **ELECTRONIC DEVICES**

Students may not use any electronic devices for personal use during class time. This includes cell phones, mp3 players, pagers, beepers, hand held games, etc. In each classroom there will be a place to put electronic devices as the students enter. If the student keeps his/her device and uses it during class it will be taken away and returned to them after class and the parents will be called.

➤ **DISCIPLINE**

Everyone is expected to conduct themselves in a Christian manner, respecting all Catechists, staff, students, and other people (regardless of age or race). Students should also respect the property and belongings of others, as well as materials and property of Holy Rosary Parish. When a problem arises, the following procedure will be followed:

- The Catechist will talk with the student and will issue a verbal warning.
- If the problem continues, the situation will be brought to the attention of the Program Director.
- After the second time the problem is brought to the director's attention, the parish's Pastoral Leader will be notified, and the parents will be contacted and expected to help correct the situation.
- If the problem persists after the student returns to the room, parents will be expected to attend with their student.
- If the problem cannot be rectified, the student may be asked not to return to the classroom and alternate study will be arranged.

TEXTBOOK INFORMATION

Elementary and Middle School Program

Sadlier-We Believe Series K-8

Help young disciples learn, live, and hope in the Good News of Jesus Christ! We Believe with Project Disciple is a catechetical series that is proven, faithful, and dynamic.

To better serve our youth, two grades may be combined into one classroom. When this is the case, materials used may be one grade higher or one grade lower than what your child is in.

The following year, the materials used will reversed.

- Kindergarten-We Believe-God Made the World
- First Grade-We Believe-God Loves Us
- Second Grade-We Believe-Jesus Shares God's Life
- Third Grade-We Believe-We are the Church
- Fourth Grade-We Believe-God's Law Guides Us
- Fifth Grade-We Believe-We Meet Jesus in the Sacraments
- Sixth Grade-We Believe-We are God's People
- Seventh Grade-We Live our Faith as Disciples of Jesus
- Eighth Grade-We Live our Faith as Members of the Church

For more information about this series please visit-<http://www.sadlierreligion.com/webelieve/>

High School Program

St. Mary's Press-Living in Christ

The Living in Christ series is a four-year high school religion curriculum that presents Catholic theology in an engaging, accessible manner for students.

The courses in Living in Christ address the Doctrinal Elements of a High School Curriculum Framework as set by the United States Conference of Catholic Bishops, and provide additional content that expands on the framework.

The Diocese of Green Bay has set new hour and curriculum standards for parishes in our diocese. As we adopt these new standards, we at Holy Rosary are restructuring when each book in the series is used. To better serve our youth, two grades may be combined into one classroom. When this is the case, materials used may be one grade higher or one grade lower than what your child is in. Over the course of high school, the students will have the opportunity to study each book series.

Diocesan Standard

- Grade 9-The Bible & Jesus Christ
- Grade 10-Paschal Mystery & Church History
- Grade 11-Morality & Sacraments
- Grade 12-

For 2016/17 Holy Rosary Will Use

Jesus Christ & Paschal Mystery
Jesus Christ & Paschal Mystery
Christian Morality & Sacraments
Confirmed in a Faithful Community

For more information about this series please visit- <http://www.smp.org/series/63/Living-in-Christ/>

Catechist Information

Our catechists are freely giving of their time to assist our families with the faith formation of the youth in our parish. Please thank them for the work they do.

<u>Grade</u>	<u>Catechist</u>	<u>Phone</u>	<u>E-mail</u>
1	Jennifer Sippel	898-4551	jenkevsip@charter.net
2	Lori Binversie	898-1865	binversie.lori@gmail.com
3	Roger Philippi	898-4411	rsphilippi@frontier.com
4	Tammy Mertens	849-4049	namikayon@hotmail.com
5/6	Abbey Heise	608-897-1097	abbeyandkevin@yahoo.com
7	Dave Whorrall	898-9717	davewhorrall@yahoo.com
8	Catechist needed		
9/10	1 st Semester-Patty Jaeckels 2 nd Semester-Catechist Needed	898-1503	ranpat84@hotmail.com
11	1 st Semester-Paula Pethan 2 nd Semester-Catechist Needed	286-1806	wppethan@gmail.com
12	Fred Weber	898-5614	foweber@email.com

Parish Staff:

Pastoral Leader:	Joe Zenk
Pastoral Associate:	Deacon Pat Knier
Faith Formation Coordinator:	Sue Philippi
Faith Formation Email:	holyrosaryreled@gmail.com
Faith Formation Office:	898-9248
Holy Rosary Parish Office:	898-4884
Mailing Address:	Holy Rosary Faith Formation 1724 Madison St. New Holstein, WI 53061

FAMILY PROMISE OF PARTNERSHIP

STUDENTS:

As a student in the Faith Formation program, I promise to my parents/guardians and to the staff that I will:

- Treat others – classmates, older and younger students, and teachers respectfully.
- Listen attentively, and be courteous to the teachers and others.
- Participate in activities, discussions and experiences.
- Continue to seriously explore, develop, and learn about my faith, the best that I can.
- Do any homework given, and attend and participate in Faith Formation Sunday/Saturday Masses, if not more often.

Student(s) Signature:

PARENTS/GUARDIANS:

As I enroll my children in the Faith Formation Program, I promise as a parent/guardian to assist them in their growth as Catholic Christians by:

- Praying together at home and worshipping together with parishioners by attend and participate in Faith Formation Sunday/Saturday Masses, if not more often.
- Listening and discussing what happened during Faith Formation classes, and check to make sure homework is completed.
- Participating in the family and parent activities of the program (liturgies, parent meetings, family nights, etc).
- Keep informed by reading the newsletters sent home.
- I will follow and help enforce the policies, student requirements, and guidelines of the program, which I have read in this handbook.

My child(ren) and I have read and understand the procedures outlined in the Faith Formation Handbook. I fully understand and take responsibility for my role as the first and primary educator of faith for my children. Therefore, I understand the role of the Faith Formation Program to be one of supplementing and enhancing my role. *(Please sign, date and return.)*

Parents/Guardians Signature:

Date:
